

# Threat Risk Assessment Protocol



**F O R T ♦ P E C K**  
COMMUNITY COLLEGE

**UPDATED 2015**

## Threat Risk Assessment Protocol

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## **Section I – Procedure for Assessment Team**

The functions of this team are: identification of a potential perpetrator, assessment of the type of threat and level of risk posed by a given perpetrator at a given time, and management of both the subject and the risks that he or she presents to a given target.

### **Identifying the Perpetrator**

Faculty, staff, and students will report any perceived or imminent threats to the FPCC counselor and investigators for review and potential action. This report will include any documented or pertinent information regarding the potential perpetrator and or victim(s). The investigators will gather information using the appropriate forms and begin any necessary investigation.

### **Assessing the Type of Threat and Level of Risk**

Upon the initial assessment, the type of threat will be determined using the following guidelines.

#### Direct threats

These specify a specific act against a specific target delivered in a straightforward, clear, and explicit manner.

#### Indirect or implied threats

These tend to be vague, unclear, and ambiguous. Violence is implied, but threat is phrased tentatively, and suggest that a violent act could occur, not that it will occur.

The following guidelines will be used to determine the level of risk.

#### Low-level threats

These pose a minimal risk to the victim and public safety and are vague and indirect. The content suggests the person is unlikely to carry it out.

#### Medium-level threats

These can be carried out, although they may not appear realistic. They are more direct and more concrete than low-level threats, and their wording suggests that the individual has given some thought to how the act will be carried out.

#### High-level threats

These are direct, specific, and plausible. They appear to pose an imminent and serious danger to the safety of others and suggest that concrete steps have already been taken. This level should always require the involvement of law enforcement.

### **Implementing Threat Assessments**

Once the initial assessment has taken place, the investigators will determine what action should be taken including whether the Threat Risk Assessment team (TRA) should be involved. When necessary, threat management plans will be designed to provide supportive interventions to potential perpetrators. All action taken will be documented and followed up on. Privacy and confidentiality will be held at the utmost importance. A “need to know” policy will be adhered.

## Fort Peck Community College Threat/Incident Assessment Procedure

<b>Section 1.</b>		<b>THREAT/INCIDENT DOCUMENTATION</b>		Date:
Name: _____		D.O.B. _____		
Summary of the threat: _____				
Further assessment: <input type="checkbox"/> Yes (go to section 2) <input type="checkbox"/> No (go to section 4) <input type="checkbox"/> see attachments				
<b>Section 2.</b>		<b>THREAT ASSESSMENT</b>		Date:
Estimated Level of Threat		Notes:		
<input type="checkbox"/> Low- go to section 4				
<input type="checkbox"/> Med- go to section 3				
<input type="checkbox"/> High- go to section 3		<input type="checkbox"/> see attachments		
<b>Section 3.</b>		<b>PSYCHOSOCIAL ASSESSMENT</b>		Date:
Did the person break any laws?		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know		
Psychosocial findings: _____				
Instruments Used: _____				
<input type="checkbox"/> see attachments				
<b>Section 4.</b>		<b>DOCUMENTATION OF ACTION TAKEN</b>		Date:
		<b>(completed by Threat Assessment Committee)</b>		
<input type="checkbox"/> Develop a student safety plan (see attached)		<input type="checkbox"/> Family Contact		
<input type="checkbox"/> Law enforcement action taken		<input type="checkbox"/> Guidance Intervention		
<input type="checkbox"/> Implement Disciplinary Procedures		<input type="checkbox"/> Social Skills Training		
<input type="checkbox"/> Provide Community MH contact info.		<input type="checkbox"/> Peer mediation		
		<input type="checkbox"/> Other – see attachments		
<b>Section 5.</b>		<b>THREAT ASSESSMENT TEAM PARTICIPANTS</b>		Date:
				Date:
				Date:
				Date:
				Date:
				Date: