



Parts Counter Representative

Located: Williston, ND

Pay range: \$15-22/hourly, DOE

Hours: Full-time, hours

We are looking for someone with experience in Parts to join our team!

Parts Personnel fulfill a critical role in our operations by providing excellent assistance to our customers, referencing part numbers, and pulling and shipping orders. They also provide support to the service department. This is a critical position in ensuring that the company is able to locate and secure parts for jobs to be completed in a timely manner. Making sure we can access the parts in an efficient and cost effective manner ensures we are representing our customer's best interest.

Position Duties:

- Quote and Sell parts for On- and Off-Highway Diesel engines, generators and pumps.
- Pull and fill part orders for customers and service department
- Purchase parts from vendors as needed
- Ship parts to customers and other branches

Desired Skills and Qualities:

- Knowledge of inventory control processes plus shipping and receiving
- Uphold standard work schedule
- Preferred experience with Detroit, MTU, Allison and Off Highway Equipment in the oilfield industry.

Requirements for Position:

- High school diploma or equivalent
- Excellent communication skills (written and verbal)
- Previous computer experience, preferably using Excel, Word, Outlook, etc.
- Lifting requirement of 50 pounds

Benefits:

- Competitive compensation
- Uniforms
- Tuition assistance
- Broad range of health (medical, dental and vision) insurance options
- Flexible paid time off and paid holidays
- 401(K) with company match

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice. Interstate Companies is an Equal Opportunity Employer and we encourage all qualified and interested persons to apply for this position by submitting a resume for consideration.

Interested? Please send your resume and best contact details to Joy Thomas, at joy.thomas@istate.com.

You can also check us out at <http://www.istate.com/> and <http://istatetruck.com>