



Fort Peck Community College
 PO Box 398
 605 Indian Ave
 Poplar, MT 59255
 406-768-6300

Job Title:	Facilities Worker	Position Type:	Full Time
Location:	Poplar	Date Closing:	9/30/25
Fax or E-mail resume to: (406) 768-6301 or ksears@fpcc.edu	Mail: Kylee Sears, HR Manager Fort Peck Community College P.O. Box 398 Poplar, Montana 59255 768-6315	Submit the following for employment: <ol style="list-style-type: none">1. Letter of Interest2. FPCC Application3. Diploma/GED/Transcripts4. Driver's License5. 3 Letters of Work Reference	
Job Description			
Job Purpose: Maintains and repairs physical structures of buildings and maintains grounds by performing the following duties: <ul style="list-style-type: none">• Receives written work orders or verbal instructions from supervisor• Cuts grass and trims weeds on FPCC property• Cleans internal areas of buildings, including buffing, dusting, sweeping, and mopping• Empties trash cans and consolidates trash for weekly pickup• Paints interior and exterior walls and trim• Operates snow removal equipment to maintain parking lots and sidewalks• Replaces worn or damaged parts such as hoses, wiring, and belts, in machines and equipment such as trucks, street sweeper, and riding mower• Assists other departments with moving furniture and unloading and storing supplies• Custodial/yard work experience• Drivers' License required• Must be able to follow direction with little or no supervision• Must be able to work with variety of individuals• Teamwork environment• Other duties as assigned			
Skills/Qualifications: <ul style="list-style-type: none">• Ability to lift and/or carry heavy objects• Ability to operate machinery (Vacuum cleaner, snow blower, lawn mower etc.)			
Educational Qualifications: <ul style="list-style-type: none">• High School Diploma/GED			
~All new applicants are subject to a Pre-Employment Drug Screening & Background Check~			