



Business Technology
Associate of Applied Science
60 Credit Hours

First Semester (16 Hours)

Program Requirements	Hours	☒	General Education Courses	Hours	☒
ACTG 201: Principles of Financial Accounting	4		WRIT 101: College Writing or WRIT 104: Workplace Communications	3	
BGEN 105: Introduction to Business	3		CAPP 120: Intro to Computers or CAPP 131: Basic Microsoft Office	3	
BFIN 205: Personal Finance	3				

Second Semester (16 Hours)

Program Requirements	Hours	☒	General Education Courses	Hours	☒
ACTG 202: Principles of Managerial Accounting	4		Native American Studies Course <i>Consult with advisor for an approved list of classes.</i>	3	
BGEN 220: Business Ethics & Social Responsibility	3		M 111: Technical Mathematics M 121: College Algebra	3	
WRIT 122: Introduction to Business Writing	3				

Third Semester (15 Hours)

Program Requirements	Hours	☒	General Education Courses	Hours	☒
ACTG 180: Payroll Accounting or ACTG 205: Computerized Accounting	3				
BGEN 235: Business Law	3				
BMGT 235: Management	3				
AMGT 210: Office Success Strategies	3				
BMKT 225: Marketing	3				

Fourth Semester (13 Hours)

Program Requirements	Hours	☒	General Education Courses	Hours	☒
COMX 111: Public Speaking	3				
AMGT 145: Records Management	3				
BGEN 280: Business Planning	3				
STAT 216: Introduction to Statistics	4				

[P] = Pre-requisite required.

Further description and details about the AA in Business Administration can be found at:

<https://fpcc.smartcatalogiq.com/en/2021-2023/fort-peck-catalog/associate-of-arts/business-administration/>