



FORT PECK

COMMUNITY COLLEGE

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| Job Title: | NATIVE AMERICAN STUDIES | Position Type: | Full Time - Permanent |
| Location: | RLS | Date Closing: | |
| Fax or E-mail resume to: (406) 768-6301 or ksears@fpcc.edu | Mail: Kylee Sears, HR Manager Fort Peck Community College P.O. Box 398 Poplar, Montana 59255 768-6315 | Submit the following for employment: <ol style="list-style-type: none"> 1. Letter of Interest 2. FPCC Application 3. Resume' 4. College Transcripts 5. 3 Letters of Reference | |

Job Description

1. Teach NATIVE AMERICAN STUDIES courses at the freshman and sophomore curriculum levels, in accordance with the established course outlines of record and consistent with college standards. This includes organizing instruction to achieve course and program learning outcomes.
(FPCC Catalog on-line at <http://www.fpcc.edu>)
2. Advise Native American Studies students, approximately 10 to 15 hours monthly, during the semester.
3. Assist in curriculum development in the Native American Studies courses, following pre-established course content.
4. Attend monthly faculty meetings, and participate in the college faculty senate and the program learning outcomes team as assigned.
5. Participate in the faculty evaluation process and student retention initiatives.
6. Keep up-to-date on NATIVE AMERICAN STUDIES (including techniques of effective learning), through professional development opportunities.
7. The term of employment is Fall Semester and Spring Semester.

Qualifications:

- A Master's Degree in NATIVE AMERICAN STUDIES is preferred, bachelor's degree required. Degrees must be from an institution accredited by an accrediting agency recognized by the US Department of Education.
- Documented successful college teaching experience in NATIVE AMERICAN STUDIES is required; one year minimum.
- Related professional experience and activity in American Indian communities.
- Demonstrated ability to relate to students and staff of varied ethnicity, especially American Indian students, and a commitment to a culturally diverse educational environment.
- Appreciation and respect for students (including adult students) and their role and responsibility in the learning process.
- Demonstrated commitment to the philosophy and mission of the tribal community college.

~All new applicants are subject to a Pre-Employment Drug Screening & Background Check~