



# FORT PECK

## COMMUNITY COLLEGE

<b>Job Title:</b>	<b>Mathematics Instructor</b>	<b>Position Type:</b>	Full Time - Permanent
<b>Location:</b>	Greet The Dawn	<b>Date Closing:</b>	Until Filled
<b>Fax or E-mail resume to:</b> (406) 768-6301 or <a href="mailto:KSears@fpcc.edu">KSears@fpcc.edu</a>	<b>Mail:</b> Kylee Sears, HR Manager Fort Peck Community College P.O. Box 398 Poplar, Montana 59255 768-6315	<b>Submit the following for employment:</b> <ol style="list-style-type: none"> <li>1. Letter of Interest</li> <li>2. FPCC Application</li> <li>3. Resume'</li> <li>4. College Transcripts</li> <li>5. 3 Letters of Reference</li> </ol>	
<b>Job Description</b>			
<p>Teach MATHEMATICS courses at the freshman and sophomore curriculum levels, in accordance with the established course outlines of record and consistent with college standards. This includes organizing instruction to achieve course and program learning outcomes, INSTRUCTING ALEKS computer assisted classes, organizing and conducting learning laboratories, instructing through lecture and demonstrations. Courses to be instructed during the semester may include BASIC MATH THROUGH CALCULUS. (FPCC Catalog on-line at <a href="http://www.fpcc.edu">http://www.fpcc.edu</a>)</p> <ul style="list-style-type: none"> <li>Advise twelve to fifteen General Studies students, approximately 10-15 hours monthly, during the semester.</li> <li>Assist in curriculum development in the MATH courses, following pre-established course content, through the ALEKS computer assisting learning system.</li> <li>Attend monthly faculty meetings and participate in the college faculty senate and the program learning outcomes team as assigned.</li> <li>Participate in the faculty evaluation process, service learning, and student retention initiatives.</li> <li>Keep up-to-date on mathematics (including techniques of effective learning), through professional development opportunities.</li> <li>The term of employment is Fall Semester and Spring Semester.</li> </ul> <p><b>Educational Qualifications:</b></p> <ul style="list-style-type: none"> <li>A Master's Degree in Mathematics is preferred, Bachelor's Degree required. Degrees must be from an institution accredited by an accrediting agency recognized by the US Department of Education.</li> <li>Documented successful college teaching experience in mathematics is required; one year minimum. This must include computer assisted math instruction.</li> <li>Related professional experience in American Indian communities.</li> <li>Demonstrated ability to relate to students and staff of varied ethnicity, especially American Indian students, and a commitment to a culturally diverse educational environment.</li> <li>Appreciation and respect for students (including adult students) and their role and responsibility in the learning process.</li> <li>Demonstrated commitment to the philosophy and mission of the tribal community college.</li> </ul>			
~All new applicants are subject to a Pre-Employment Drug Screening & Background Check~			